



# MARINE LEARNING CENTER

AT PORTLAND YACHT SERVICES

Name				LIC #	
Address	<small>LAST</small>	<small>FIRST</small>	<small>MI</small>	City	State Zip
Phone (Home)				(Work)	

Name of Course		
Course Location	Date	SS#

Registration Fee	\$
Tuition Fee	\$
Materials Fee	\$
Misc Fee	\$
Total Fee	\$
(-) Prev. Payment	\$
Balance Due	\$
(-) This Payment	\$
Remaining Bal	\$

<input type="checkbox"/> Cash	<input type="checkbox"/> Personal Check
<input type="checkbox"/> Credit Card #	
EXP.	
<input type="checkbox"/> Company Check	
<input type="checkbox"/> Direct Bill To:	
<input type="checkbox"/> P.O. #	

**In consideration of my acceptance as a student for the course and date specified above, I hereby enroll and agree to the following terms and conditions.**

**Three-day Cancellation:** I understand that if for any reason I am unable to attend, all monies paid will be refunded if requested within three days after signing an enrollment agreement and making an initial payment.

**Cancellation after the three-day cancellation period,** but before commencement of classes: After the three-day cancellation period if I do no classes, MLC will retain a \$150.00 registration fee, and the balance of the tuition will be refunded within 30 days of the date of refund request.

**Withdrawal after commencement of classes:**

I understand that the withdrawal after commencement of classes refund policy shall be:

- (1) If I have completed less than 16 hours of the course, MLC will refund 50% of the tuition. Thereafter,
- (2) If I have completed over 16 hours of the course, MLC will retain 100% of the tuition.

I certify that I have received and read a copy of this Enrollment Contract and understand it is subject to representation only as expressed herein. I agree to comply with these policies during my period of enrollment.

Special Information:	Student Signature
	Date